

**Rochelle Park Board of Education
Executive/Work Session 7:00 P.M.
Public Meeting-7:30 P.M.
June 8, 2017**

- I. Call to Order**
- II. Roll Call**

Board Member	Present	Absent
Mrs. Maria Lauerman, Vice President		
Mrs. Shirley Abraham		
Mr. Sam Allos		
Mrs. Arlene Ciliento-Buyck		
Mrs. Teresa Judge-Cravello		
Mr. Matt Trawinski		
Mrs. Dimitria Leakas, President		

Others present:

- Dr. Geoffrey W. Zoeller, Jr., Superintendent of Schools
- Mr. Kevin Woods, Building and Grounds Supervisor
- Mrs. Ellen Kobylarz, Board Secretary

III. Executive Session Announcement (if needed) The Board will reconvene in Public Session at approximately 7:30 P.M.

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.

Roll Call

ML SA SA AB TC MT DL

Motion by _____, seconded by _____, to close the Executive Session and enter the Work Session at _____ P.M.

Roll Call

ML SA SA AB TC MT DL

IV. Work Session

Board Member discussion session.

Motion by _____, seconded by _____, to enter the regular meeting agenda ___P.M.

Roll Call

ML SA SA AB TC MT DL

V. Flag Salute

VI. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”
“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

VII. Principal’s Report

- PTA Report
- Third Marking Period Honor Roll Students
- Art Students/Bergen County Youth Art Month Exhibit
- Mr. Mark Azzolino
- Mr. Michael Abolafia

RECESS – RECONVEIN IN MEDIA CENTER

VIII. Superintendent’s Report

IX. Building & Grounds Supervisor Report

X. Reports – Board Committee Reports

2017 School Year

Committees	Chairperson	Co-Chairperson
Buildings & Grounds	Shirley Abraham	Sam Allos, Arlene Ciliento-Buyck
Business, Finance, and Transportation	Dimitria Leakas	Sam Allos, Arlen Ciliento-Buyck
Curriculum, Instruction, and Assessment	Maria Lauerman	Shirley Abraham, Dimitria Leakas
Legislative and Policy	Teresa Judge Cravello	Shirley Abraham, Arlene Ciliento-Buyck
Personnel/Negotiations/ Staff Relations	Sam Allos	Maria Lauerman, Matt Trawinski
Special Education	Arlene Ciliento-Buyck	Shirley Abraham, Teresa Judge Cravello
Technology	Matt Trawinski	Maria Lauerman, Dimitria Leakas

Board Liaison Assignments:

NJSBA/ BCSBA -Teresa Judge Cravello

Joint Boards- Dimitria Leakas

Municipality- Sam Allos
Community- Matt Trawinski

XI. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers’ list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals).The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker’s statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by _____, seconded by _____, to open public comment at ____ P.M.

Roll Call

ML SA SA AB TC MT DL

Motion by _____, seconded by _____, to close public comment at ____ P.M.

Roll Call

ML SA SA AB TC MT DL

XII. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS RESOLUTIONS R1-R4

POLICY #0168- APPROVALS OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

April 20, 2017 Public Meeting & Executive Sessions I, II

May 4, 2017 Public Meeting & Executive Sessions I, II

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

POLICY#5200 ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of May 2017 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	498		
Hackensack H.S.	134.5		
Academies/Technical Schools	18		

Totals 650.5

Pupil Attendance

Possible Days 7470
Days Present 7398.5
Days Absent 71.5
% Present 99%
% Absent 1%

Teacher Attendance

Possible Days 1071
Days Present 1036
Days Absent 35
% Present 96%
% Absent 4%

Motion by _____, second by _____,
Roll Call

ML SA SA AB TC MT DL

POLICY #8420 EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of May 2017 for the Rochelle Park School District.

Fire Drill-May 19, 2017
Security Drill- May 31, 2017

Motion by _____, second by _____,
Roll Call

ML SA SA AB TC MT DL

POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for May 2017 on behalf of the Rochelle Park School District.

May 2017

Reported Cases: 1
Number of Cases open: 0
Number of Cases closed: 0
Number of Incidents determined to be HIB: 0
Suspensions: 0

Motion by _____, second by _____,
Roll Call

ML SA SA AB TC MT DL

PERSONNEL RESOLUTIONS P1-P8

P1. RESOLVED upon the recommendation of the Superintendent, that the Rochelle Park Board of Education approve the following personnel for the positions listed in conjunction with a summer programs to run during the month of July 2017.

Donna Johnson - PreK Teacher \$ 452.22 per diem (not to exceed 8 days)
Daniela Barbieri- Pre K Teacher \$ 269.44 per diem (not to exceed 8 days)
Nancy D'Addezio-Gomez- Special Education Aide \$19.80 per hour (not to exceed 56 hours)
Beth DeSimone- Special Education Aide \$19.80 per hour (not to exceed 56 hours)

Mariuxi Zambrano- Special Education Aide \$19.80 per hour (not to exceed 56 hours)
Mary Monnachio- Special Education Aide \$19.80 per hour (not to exceed 56 hours)
Bernadette Holzman – Substitute Special Education Aid \$19.80 per hour (not to exceed 56 hours)

Kaileigh Aregood- Speech and Language Therapist \$ 300.69 per diem (not to exceed 8 days)

Motion by _____ seconded by _____
Roll Call

ML SA SA AB TC MT DL

P2. RESOLVED upon the recommendation of the Superintendent, that the Rochelle Park Board of Education approve the following personnel in conjunction with the summer enrichment program, effective July 3, 2017 to August 11, 2017, 3 1/4 hours per day @ \$32.00 per hour. (no benefits).

**Mrs. Laurel Bariento
Mrs. Cathy Hernando
Ms. Maria Leccese**

**Mrs. Kaitlyn Gallagher
Ms. Stephanie Fernandes
Ms. Allison Hilla Substitute**

Motion by _____ seconded by _____
Roll Call

ML SA SA AB TC MT DL

P3. RESOLVED: that the Board of Education accept with regret, Christina Esposito’s resignation letter dated June 3, 2016 from the Rochelle Park School District effective June 30, 2017. We wish her much luck and happiness in the future.

Motion by _____ seconded by _____
Roll Call

ML SA SA AB TC MT DL

POLICY #4211 HIRING- NON-CERTIFIED PERSONNEL

***P4- RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the following personnel appointments and rates for the 2017-2018 school year.**

Supply Clerk- Debra Pinto \$15.20 per hour

Café/ Playground Assistants

Vilma Barrios \$11.75 per hour
Antoinette Borelli \$11.75 per hour
Lorraine Jakubik \$11.75 per hour
Phyllis Mocera \$11.75 per hour
Suzanne Rychlak \$11.75 per hour
Jessica DeFalco \$11.75 per hour
Debra Pinto \$11.75 per hour

ML SA SA AB TC MT DL

***P5 RESOLVED:** upon the recommendation of the Superintendent, that the Rochelle Park Board of Education approves Angela Scarpa to work at her hourly rate of \$19.80 in conjunction with an out of district student for June 20-22, 2017

Motion by _____ seconded by _____
Roll Call

ML SA SA AB TC MT DL

P6. RESOLVED: that on the recommendation of the Superintendent, the Rochelle Park Board of Education appoints the following personnel for the 2017-2018 school year, per the attached contract.

Joseph P. DeGrazio - Buildings and Grounds Supervisor - \$79,000

Motion by _____ seconded by _____
Roll Call

ML SA SA AB TC MT DL

***P7. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approve the following individuals to the Substitute teacher list effective May 1, 2017, at a rate of \$85.00 per day.

Angel Baker
Kevin Weydig

Motion by _____ seconded by _____
Roll Call

ML SA SA AB TC MT DL

P8. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approves the substitute school custodian pay schedule for the 2017-2018 school year as \$14.00 per hour.

Motion by _____ seconded by _____
Roll Call

ML SA SA AB TC MT DL

FINANCE AND INSURANCE-RESOLUTIONS F1-F9

Upon the recommendation of the Business Administrator to the Superintendent:

F1. RESOLVED, that the Rochelle Park Board of Education approves the May payroll as stated below.

Fund	Gross Payroll	Employer Share of Social Security	Employer DCRP Contribution
Fund 10	482,314.20	5,657.98	667.81
Fund 20	3,236.30	-	
Fund 30	-		
Fund 61	13,818.65	1,057.13	

Motion by _____, second by _____,
Roll Call

ML SA SA AB TC MT DL

F2. RESOLVED: that the Rochelle Park Board of Education approve the May 2016 Bill List as approved by the Finance Committee, attached and listed below:

A. General - Fund 10	\$741,854.00
B. Federal Grant – Fund 20	\$5,791.19
C. Referendum Account-Fund 30	\$28,027.95
D. Cafeteria - Fund 60	\$15,123.77
E. Afterschool Program - Fund 61	\$14,738.02
TOTAL PAYMENTS FOR May	

TOTAL DISBURSEMENTS \$805,534.93

ATTACHEMENT 1

Motion by _____ seconded by _____
Roll Call

ML SA SA AB TC MT DL

F3. RESOLVED: that the Rochelle Park Board of Education approves the authorization of multiple check runs in the month of June with the total to be approved at the next Board of Education Meeting to be held on June 29 2017.

Motion by _____ seconded by _____
Roll Call

ML SA SA AB TC MT DL

POLICY #6820 FINANCIAL REPORTS

Monthly Budgetary Line Item Status Certifications

F4. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of May 31 ,2017 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary’s and treasurer’s

monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by _____, second by _____,
Roll Call

ML SA SA AB TC MT DL

Secretary & Treasurer’s Reports

F5. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary’s and Treasurer’s Financial Reports for the month of May 31, 2017. ATTACHMENT

Motion by _____, second by _____,
Roll Call

ML SA SA AB TC MT DL

Transfers

F6.RESOLVED: that the Rochelle Park Board of Education approves the May 2017 transfers.

Attachment

Motion by _____, second by _____,
Roll Call

ML SA SA AB TC MT DL

F7. Approval of Resolution – “**BE IT RESOLVED** by the Rochelle Park Board of Education that the Board authorizes the procurement of goods and services through the state agency for the 2016-2017 school year as follows;

WHEREAS, Title 18A:18A-10 provides that the Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Rochelle Park Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Rochelle Park Board of Education desires to authorize its purchasing agent for the 2016/2017 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year;

NOW, THEREFORE BE IT RESOLVED, that the Rochelle Park Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed below:

<i>Vendor</i>	<i>NJ State Contract</i>	<i>Ed Data</i>	<i>MRESC</i>
Apple			15/16-69
Atlantic Business Products	A4067		
CDW-G	89849		

Dell	89967	
Gillespie Group		14/15-64
Hertz Furniture	6848	15/16-09
Lakeshore Learning	7236	
MK Lions	6898	
Nasco	15497, 15679	
School Specialty	7775480140	
School Specialty	7779328883	
Staples	SPLS7269	
Tequipment	6598	
WB Mason		14/15-51
Xtel		15/16-55

Motion by _____, second by _____,
Roll Call

ML SA SA AB TC MT DL

F8. That the Board approve a contract with Liberty Elevator in the amount of \$5188.68 for required annual maintenance for the 2016/2017 year.

Motion by _____, second by _____,
Roll Call

ML SA SA AB TC MT DL

POLICY #7510 USE OF FACILITIES

F9. RESOLVED, that the Rochelle park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities or construction activities at any time.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
Township of Rochelle Park	Field- Summerfest Concert	August 22, 2017	None
Midland School #1 PTA/PTO	Library Media Center	June 20, 2017	None

Motion by _____, second by _____,
Roll Call

ML SA SA AB TC MT DL

XIII. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

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Each speaker’s statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by _____, seconded by _____, to open public comment at _____ P.M.
Roll Call

ML SA SA AB TC MT DL

Motion by _____, seconded by _____, to close public comment at _____ P.M.
Roll Call

ML SA SA AB TC MT DL

Announcements

The next meeting will be held on Thursday, June 29, 2017 at 7:30 P.M., in the Media Center.

XIV. Executive Session Announcement (if Needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

NOW HEREOF BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.
Roll Call

ML SA SA AB TC MT DL

Motion by _____, seconded by _____, to close Executive Session at _____ P.M.
Roll Call

ML SA SA AB TC MT DL

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____ P.M.
Roll Call

ML SA SA AB TC MT DL

***A1. WHEREAS, on or about May 16, 2017, an employee of the Rochelle Park Board of Education (hereinafter referred to as the "Board"), whose name is on file with the Superintendent of Schools' Office, was notified by the Superintendent of Schools that said employee was to be suspended with pay pursuant N.J.S.A. 18A:25-6.**

NOW, THEREFORE, BE IT RESOLVED that the Board shall continue the suspension of the employee with pay pending a further investigation by the Superintendent of Schools and, thereafter, a determination by the Board as to what further action, if any, shall be taken.

Motion by _____ seconded by _____
Roll Call

ML SA SA AB TC MT DL

***A2. WHEREAS, an employee whose name is on file in the Board office has an individual employment contract with a sixty (60) day notice provision; and**

WHEREAS, the Superintendent has recommended that the Board invoke the sixty (60) day notice provision to terminate said employee's individual employment contract; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby invokes the sixty (60) day notice provision of the above referenced employee's individual employment contract; and

BE IT FURTHER RESOLVED that the Board Secretary shall provide the employee with notice of the Board's action as set forth in this Resolution forthwith.

Motion by _____ seconded by _____
Roll Call

ML SA SA AB TC MT DL

XV. Additional Motions:

Based on the result of conversations held by the Board in Executive Session, additional resolutions may be introduced and approved at this time.

XVI. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ P.M.
Roll Call

ML SA SA AB TC MT DL